



RAANZ AGM

2007



WHANGAREI

November 17th

**Annual General Meeting
of the
Recreational Aircraft Association of New Zealand
Inc.**

to be held at the
**Northern Recreational Flying Club clubrooms,
Whangarei Airfield,
Handforth St, Onerahi
Whangarei**

on
Saturday November 17th, 2007 at 10:00 am

**Stuart Parker
RAANZ Administrator**

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Agenda

1. Register of Voting Strength and Proxies
2. Apologies
3. Minutes of the Previous AGM
4. Matters Arising from Previous Minutes
5. President's Report
6. Treasurer's Report
7. Operations Officer's Report
8. Technical Officer's Report
9. Election of Executive Officers
10. Remits
11. General Business

**RAANZ AGM 2006
Nomination form**

We nominate _____
as a candidate for election to the RAANZ executive.

Nominating club

Nominating club officer
signature

I accept the nomination and am prepared to stand as a candidate for election to the
RAANZ executive

Nominee
signature

**RAANZ AGM 2006
Remit form**

We submit the following remit for consideration at the RAANZ AGM:

Submitting club

Submitting club officer
signature

**RAANZ AGM 2006
Proxy form**

We authorise _____
as our club proxy at the AGM.

Authorising club

Authorising club officer
signature

RAANZ AGM 2007
Register of Voting Strength and Proxies

Club	Members @ 31Oct07	% strength	Proxy holder
Airline Flying Club	2	0.3%	
associates	4	0.6%	
Auckland Regional Microlight Aircraft Club	15	2.1%	
Bay of Islands Aero Club	24	3.4%	
Bay of Plenty Microlight Assn	64	9.2%	
Canterbury Aero Club	1	0.1%	
Canterbury Recreational Aircraft Club	103	14.7%	
Coromandel Flying Club	9	1.3%	
Eastern Bay of Plenty Microlight Assn	8	1.1%	
Fiordland Microlight Club	1	0.1%	
Geraldine Flying Group	43	6.2%	
Gisborne Aero Club	1	0.1%	
Golden Bay Flying Club	8	1.1%	
Hauraki Aero Club	6	0.9%	
Hawkes Bay Microlight Club	18	2.6%	
Kaitia Aero Club	2	0.3%	
Manawatu Microlight Club	36	5.2%	
Masterton Microlight Club	1	0.1%	
Matira Flying Club	11	1.6%	
Mercury Bay Aero Club	2	0.3%	
Mid Canterbury Microlight Club	1	0.1%	
Middle Districts Sports Flying Club	7	1.0%	
Nelson Microlight Club	23	3.3%	
New Zealand Autogyro Association	29	4.1%	
North Otago Aero Club	3	0.4%	
Northern Microlight club	3	0.4%	
Northern Recreational Flying Club	53	7.6%	
Northern Wairoa Aero Club	10	1.4%	
Northland Microlight Club	27	3.9%	
Opotiki Microlight Club	3	0.4%	
Pine Park Flying Club	3	0.4%	
Rarotonga Microlight Club	1	0.1%	
Rotorua Microlight Aircraft Club	2	0.3%	
South Canterbury Microlight Club	37	5.3%	
South Otago Aero Club	1	0.1%	
Southern Recreational Aircraft Club	55	7.9%	
Stratford Sport Flyers Club	16	2.3%	
Te Kowhai Microlight Club	2	0.3%	
Urewera Microlight Club	2	0.3%	
Waikato Microlight Club	25	3.6%	
Waimate Aero Club	1	0.1%	
Wairapa Microlight Club	6	0.9%	
Wairoa Aero Club	3	0.4%	
West Coast Microlight Club	27	3.9%	
TOTAL	699	100%	

Minutes of the 2006 Annual General Meeting of the Recreational Aircraft Association of NZ Inc.

Held at Waikato Aero Club Inc clubrooms, Hamilton airfield on Saturday November 18th, 2006.

1. Ian Sinclair (chairman) opened the meeting at 10:30 am and welcomed those present.
2. Proxies were confirmed for-

Club	Proxy	Voting strength	
ARMAC	Anton Lawrence	22	3.2%
BOPMA	Colin Alexander	61	8.9%
CRAC	Brent Thompson	87	12.7%
GFG	Ian Sinclair	23	3.4%
HBMC	Ken McKee	17	2.5%
NMC	Evan Gardiner	17	2.5%
NRFC	Kevin Hartley	47	6.9%
SCMC	Ian Sinclair	34	5.0%
SRAC	Evan Gardiner	58	8.5%
WMLC	John Pratt	24	3.5%
WCMC	Ian Sinclair	24	3.5%

With 60.6% of members represented, a quorum was confirmed.

13 members were in attendance, including 5 Executive members.

3. Executive Members present-
 Ian Sinclair (chair)
 Evan Gardiner
 Anton Lawrence
 Brent Thompson
 Stuart Parker (secretary)
4. Apologies were received from-
 Alistair Hart
 Barry Winslade
 Shorty Cole
 Peter Kernahan
 Paul Woodley
 Mike Sheffield
 Rob Dhryfout
 Rob Peck
 Phil Budding
5. The minutes of the 2005 AGM were read and discussed.
 Matters arising from the minutes were
 - i. 406MHz beacons. Bob Walton asked what submissions had been made by RAANZ to CAA. Anton Lawrence explained that there was an inevitability about the introduction of what will ultimately be a very useful safety aid, but that we had proposed a 50NM radius before being required. We await the final ruling. Microlights will be permitted to use wearable, hand-deployed PLBs rather than fully installed beacons. Colin Alexander pointed out that current prices about \$700 for GPS equipped PLBs, and likely to fall further.

- ii. Trophies. Ken McKee asked whether there had been any progress on tracing and recovering the various trophies. Stuart Parker said that calls for info on the RecPilot had not elicited any response, but worth repeating to rattle some cages or memories.

Moved: That the minutes be accepted as correct (Ian Sinclair/Nancy Hodge/carried).

6. Ian Sinclair read the President's Report.

- i. Vote of thanks to Anton for the excellent IA seminar and Technical CD project.

Moved: That the President's report be accepted (Ian Sinclair/Ken McKee/carried).

7. Evan Gardiner read the Operations Report.

- i. RAANZ FRTO now submitted to CAA, awaiting their confirmation.
- ii. No confirmed host club for the 2007 national fly-in. Any suggestions or interest?
- iii. Training manual is now web based and under revision, with input gladly accepted from interested ATOs and Instructors.

Moved: That the Operations report be accepted (Evan Gardiner/Colin Alexander/carried).

8. Anton Lawrence read the Technical Report.

- i. 406MHZ beacons. Minimum radius requirements to be confirmed.
- ii. Technical Project CD. Major undertaking. Will be published on website and updated as defect reports are collected and processed. Important that defects are reported to build this database and possibly save a mate's life- REPORT IT!

Moved: That the Technical report be accepted (Anton Lawrence/Stuart Parker/carried).

9. Stuart Parker read the Treasurer's Report.

- i. Noted that the accounts are not yet signed off by the auditors pending certificates from the banks re final account balances.
- ii. About 30% of members now on email list. This has helped to offset the increased mail-outs for membership, BFR and inspection reminders.
- iii. Aim is less than 7 day post-to-post fulfillment of certificate and exam processing.
- iv. Given that we are funding activities out of subscriptions with a modest surplus, and with no extraordinary activities scheduled for next year, recommend that subs remain at \$65 per annum.

Moved: That the Treasurer's report be accepted (Stuart Parker/Ken McKee/carried).

10. Election of Officers.

Candidates and nominations were received as follows

- | | |
|--------------------|-----------------|
| i. Brent Thompson | Continuing term |
| ii. Rob Peck | SCMC |
| iii. Paul Woodley | CRAC |
| iv. Anton Lawrence | ARMAC |
| v. Ian Sinclair | SCMC |
| vi. Peter Kernohan | MMC |

With no further nominations from the floor, the candidates were elected unopposed.

11. Remits

RAANZ Exec- That the requirement for RAANZ membership include membership of a RAANZ affiliated club be removed.

- i. Evan Gardiner proposed the remit and spoke to it, outlining the background issue of more loosely associated non-political clubs with pilots who wish to remain as RAANZ certificated pilots, and our wish to accommodate them into our system.

- ii. Colin Alexander, Trevor Barrett and Ken KcKee spoke of their club's concern that such a move may weaken their clubs as membership would not be seen as a given requirement.
- iii. Trevor Barrett recounted the initial ideals of safe, free, low cost flying that is achievable under the club structure, and may be compromised by a looser system without the influence and peer pressure that a club structure provides.
- iv. Evan Gardiner proposed an amendment to the remit- **'7.1 The Society shall consist of an unlimited number of full members. All members must be current members of a club which is an Affiliated Club of the Society, or members of a flying club approved by the Society.'**
- v. Those present agreed that this amendment retained the benefits of a club based structure, while giving RAANZ some room to accommodate properly constituted and run non-affiliated clubs which shared it's values. Noted that RAANZ will need to establish a minimum requirement for such clubs to be approved to avoid rogue pilots' clubs.

Moved: that the amended remit be accepted (Evan Gardiner/Colin Alexander/carried)

12. General Business

- i. RecPilot. Ian Sinclair volunteered to continue the next 12 month editorship. Favourable comments from the floor on frequency and content- they look forward to reading it. Suggested we include an exec profile so people know who is who around the place.
- ii. Rec Aviation Australia magazine. Anton tabled copies for review. 12 issues per year at AUD5.50 per issue. They are interested in working with us to include RecPilot or share content.
Moved: Continue discussion, but not compromise the local RecPilot publication, and with no additional cost or compulsion to members- ie if individual members want it, they pay outside of the RAANZ subscription. (Ken McKee/Colin Alexander/carried).

13. There being no further business, Ian closed the meeting at 12:50 pm.

Presidents report. Anton Lawrence

It has been a quite year in the RAANZ exec, projects we were hoping to have completed by this AGM have stumbled a little and need input from out side the exec to help them become complete.

The first of these is the RAANZ FRTO exam. This took a lot longer to be reviewed by CAA than expected, there were a number of changes to the text required and Stuart has taken care of these. The real issue now is to provide an exam pool large enough to satisfy CAA. This will require three exam sets to be produced, and this is where I think we need help. It's my opinion that it is unreasonable to expect the exec and as has been the case in the past the president to do all the work. We have a vast knowledge and experience base in our ranks and we need to be able to hook into this if we are going to move forward. I hope the exec will find a way to use this knowledge base to its advantage.

The second project we had our sights on was the upgrade of flight training manual. Our manual is not broken and I don't think there are many errors within, it does need the navigation section reviewed and brought up to date to include the use of flight computers, wiz wheel etc and the use of GPS.

Other sections may need updating to reflect changes in regulations etc.

It has been suggested that we get the manuals produced and compiled out side of RAANZ but as stated I feel we have very much the core of a good manual and once again we need to bring in the knowledge base of our members to see this project completed.

I didn't get to thank Colin and his team for organizing the last RAANZ fly-in at Waihi, strong winds kept the numbers down but it was still a good weekend out flying, so Colin thanks very much for the effort put in. Next year's fly in will be at Waipukurau and should be a cracker. I spent 10 days in Waipukurau a few years ago towing Hang Gliders up at their nationals so I know how great the flying is around there. I hope the weather holds up and it is a great success. I would like to see the introduction of FAI tasks in the competition line up and maybe the organizers can look at this, the FAI website has all the info.

The New Zealand Air Games is being run straight after Christmas at Wanaka and RAANZ has been invited to attend. We have had trouble drumming up support for this and as it has been an on-again off-again on again affair we have not had the time to organize much and it is my feeling that we opt out this year and try properly next year if we can. That being said if there is a group of pilots who feel they can put the effort in at this late stage then we should support them. You can contact Stuart or me for more details.

I would like to take this opportunity to thank the exec for their work this year and especially Stuart for his efforts in running the day to day business of RAANZ.

I will as explained in my Tech report be resigning as president and this will be immediate, I will of course stay on as ex president.

Safe flying

Anton Lawrence

**Recreational Aircraft Association of NZ (Inc)
Summary report 2007**

From 1 Oct 2006
To 30 Sep 2007
Excluding GST

Income

Advertising	4%	1782.19
Gyro Manual	0%	62.00
Interest	2%	1131.51
Log books	1%	484.66
NZAF funds	6%	2500.00
Subscriptions	87%	39468.51
Total income	100%	45428.87

Expense

Accounting/audit fees	2%	650.00
Admin fees	27%	9999.96
Advertising	1%	500.00
AGM expenses	5%	1874.13
Bank fees	0%	115.55
CAA audit fees	0%	118.22
IA workshops	1%	401.07
Insurance	3%	1107.00
Internet	3%	1096.45
Log books	2%	566.50
Printer consumables	1%	505.77
Postage/courier	4%	1434.54
Printing	12%	4238.91
RecPilot magazine	28%	10222.85
Stationery	3%	1202.15
Subscriptions	2%	879.09
Sundry expenses	0%	40.89
Telephone	1%	394.53
Travel	4%	1505.11
Total expense	100%	36852.72

Net trading profit	45428.87	36852.72	8576.15
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Bank balances at 30 Sep 2007

ANZ trading account	14476.28
ANZ term deposit	10000.00
ANZ term deposit	55000.00
Total funds	79476.28

Operations Report 2007

Before writing this review I usually go back over some recent ops reports I have written. Principally to try and find some inspiration, but also to make some effort not to repeat myself too blatantly.

Even so, I am delighted to report, once again, that the year 2006/2007 has been another successful year of microlight operations from a safety point of view. Very few serious accidents or incidents were recorded during this period under review.

Not too many years ago, there were some ominous rumblings from the more traditional aviation groups that the step-up many of our members were making into high performance microlight aircraft would show such serious deficiencies in our pilot skill levels, that airspace chaos, and death and destruction would be inevitable. Thankfully, this has not happened and there is no doubt that the credibility of our organisation and the ongoing establishment of microlight aircraft as an attractive option for sport pilots in NZ, has been due, at least in part, to our excellent flight safety record over recent years. Sure, we accepted at the time that the bar needed to be raised for those pilots choosing to fly high performance aircraft and the major review of our operations and procedures manuals three years ago was timely and necessary.

However, as an organisation, or an individual, there is no upside to feeling complacent when looking back at a recent accident free period. Accidents are just waiting to happen to the complacent. All pilots must maintain the highest possible standards in airmanship for this trend to continue.

RAANZ is indeed fortunate to have a dedicated team of Instructors and ATOs leading the way in promoting a safety culture in our sport. Our Instructors' contribution to minimal incidents and reported examples of bad airmanship in recent times is acknowledged and appreciated.

It was pleasing to note that microlight instructors were very well represented at the recent CAA Flight Instructor seminars. These seminars are a valuable tool to encourage more effective instructional techniques and provide an opportunity for instructors from all branches of aviation to pool their combined knowledge for the greater good, regardless of their particular affiliation. It needs to be acknowledged that the team at CAA provides the initiative and resources that makes these seminars so successful. We do appreciate that.

Twelve months ago I noted in the ops report that a RAANZ issued FRTO was imminent. Unfortunately, many months later, when CAA finally found the time to review our draft of the training syllabus and question pool - we needed to go back and do some major revision on both. The revised syllabus has been with CAA for some

time now but the exam question pool is still only partly completed. I do apologise on behalf of the executive as I know that many members will be disappointed with this delay.

I didn't make it to the last National fly-in at Waihi Beach, but by all accounts it was a very successful event. Thanks to the BOP microlight club for putting their hand up and organising the event at such short notice.

Hopefully you have noted the weekend of 7-9th of March, being the dates for our next National fly-in at Waipukurau Airfield. Ken McKee and his willing band of helpers have booked some good weather and planned an interesting itinerary.

Safe flying,

Evan Gardiner
Ops. Officer

Tech officer report. Anton Lawrence

It had started out as a quiet year in the tech department but as the year went on a number of minor modifications came through the system.

One issue which keeps coming up and needs constant reminding is that of the permit to fly. I have inspected several aircraft only to find the engine or propeller are not the same as that shown on the permit. As the permit is the legal document which allows your aircraft to fly it must accurately represent your aircraft. You can't have a GSC prop on the permit and an Ivo prop on the aircraft for instance. CAA will in most cases issue a new permit for free on request. Also remember that changing an engine or prop for a different type is a modification which in general terms would make you annual condition inspection invalid and require a modification approval and re-inspection.

Over the last couple of year CAA have been working on a proposed rule change to the fitting of ELT / PLB. The new rule has now been signed by the Minister of transport and becomes law on the 22nd of this month. RAANZ had made a submission on the new rule along with a number of other organizations and other aviation groups.

The result for us is that all microlights which fly further than 10nm from base will be required to have an ELT installed or carry a PLB registered in NZ and to the aircraft in the case of an ELT or person on-board in the case of a PLB. If the PLB is to be used on a club aircraft then contact details will need to be provided and a means of identifying those in the aircraft. There is a transitional period for this rule to apply which goes through to July next year. I would like to think this will give RAANZ or other group's time to organize a bulk purchase to help with the cost of compliance.

I have been Tech officer for a few years now and have seen some good projects come to fruition with the Tech CD produced last year being my major contribution to RAANZ. Unfortunately personal commitments to my family with young children requiring more of my services, means I will be looking to hand over the reins to a new Tech officer. In order for RAANZ to remain compliant with CAA this resignation will not be immediate but will happen when a suitable new Tech officer is found. Of course I will still be around to offer assistance and advice to any new applicant.

Safe flying

Anton Lawrence

RAANZ Executive 2007

- maximum of 6 elected (3 year term)
- plus appointments if required (1 year term)
- plus Admin, Ops, Tech

Position	2002	2003	2004	2005	2006	2007
Exec	Ian Sinclair (3)	Ian Sinclair (1)	Ian Sinclair (2)	Ian Sinclair (3)	Ian Sinclair (1)	Ian Sinclair (2)
Exec	Stuart Parker (2)	Stuart Parker (3)	Stuart Parker (1)			
Exec	Pete James (3)					
Exec	Don Wise (2)	Don Wise (3)	Don Wise (1)	Don Wise (2)	resigned	
Exec	Nick Key (1)	Nick Key (2)	Nick Key (3)			
Exec			Bert Gregory (1)	Bert Gregory (2)	resigned	
Exec				Brent Thompson (1)	Brent Thompson (2)	Brent Thompson (3)
Exec				Mike Sheffield (1)	resigned	
Exec				Brian Leach (1)	resigned	
Exec	Anton Lawrence				Anton Lawrence (1)	Anton Lawrence (2)
Exec					Rob Peck (1)	Rob Peck (2)
Exec					Paul Woodley (1)	Paul Woodley (2)
Exec					Peter Kernohan (1)	Peter Kernohan (2)
Admin	Grant Coldicott	Grant Coldicott	Grant Coldicott	Stuart Parker	Stuart Parker	Stuart Parker
Ops	Evan Gardiner	Evan Gardiner	Evan Gardiner	Evan Gardiner	Evan Gardiner	Evan Gardiner
Tech	Pete James	Anton Lawrence	Anton Lawrence	Anton Lawrence	Anton Lawrence	Anton Lawrence

Elections 2007

- 6 continuing term
- no vacancies

RAANZ AGM 2007
Executive voting form

- There are ___ vacancies on the executive
- Please indicate the club you hold proxy for, your name and signature
- Please clearly mark up to ___ candidates you wish to vote for

■	_____
■	_____
■	_____
■	_____
■	_____

Your club _____

Your name _____

Signature _____